

Return Shipping Instructions

Dear [Customer's Name],

Thank you for reaching out to us regarding your return request. To ensure a smooth return process, please follow the instructions outlined below:

Return Shipping Instructions:

1. Pack the item securely in its original packaging, if possible.
2. Include all original accessories, manuals, and documentation.
3. Print the return shipping label attached to this email.
4. Affix the label to the package, ensuring no other labels are visible.
5. Drop off the package at your nearest shipping carrier location.

Return Address:

[Company Name]

[Company Address]

[City, State, Zip Code]

If you have any questions or need further assistance, please do not hesitate to contact us at [Customer Service Phone Number] or [Customer Service Email].

Thank you for your support.

Sincerely,

[Your Name]

[Your Position]

[Company Name]