

Dear [Consultant's Name],

I hope this message finds you well. I am writing to formally delegate the oversight of the [Project Name] to you, effective [Start Date]. Given your expertise in [Consultant's Area of Expertise] and your proven track record in managing similar projects, I am confident in your ability to ensure the successful execution of this initiative.

Your responsibilities will include:

- Coordinating with the project team and stakeholders.
- Monitoring project progress and performance.
- Providing expert advice and guidance.
- Ensuring compliance with project timelines and budgets.

Please feel free to reach out to me if you have any questions or need further clarification regarding your role. I will be available to provide support as needed. I look forward to seeing the positive impact of your leadership on this project.

Best regards,

[Your Name]

[Your Position]

[Your Company]

[Your Contact Information]