

# Goods Arrival Timetable

Date: [Insert Date]

To: [Recipient Name]

From: [Your Company Name]

Subject: Goods Arrival Timetable

Dear [Recipient Name],

We are pleased to inform you about the arrival timetable for the goods you have ordered. Please find the details below:

<b>Item Description</b>	<b>Quantity</b>	<b>Expected Arrival Date</b>	<b>Delivery Location</b>
[Item 1]	[Quantity 1]	[Date 1]	[Location 1]
[Item 2]	[Quantity 2]	[Date 2]	[Location 2]

If you have any questions or need further assistance, please do not hesitate to contact us.

Best regards,

[Your Name]

[Your Job Title]

[Your Company Name]

[Contact Information]