

Request for Feedback on Training and Development

Dear [Employee's Name],

We hope this message finds you well. As part of our ongoing commitment to employee growth and development, we are reaching out to gather your feedback regarding our recent training programs.

We would greatly appreciate it if you could take a few moments to share your thoughts on the following:

- What aspects of the training did you find most valuable?
- Were there any topics you felt were missing or could be expanded upon?
- How can we improve future training sessions to better meet your needs?

Your insights are invaluable in helping us create a more effective training environment.

Please send your feedback to [Your Email] by [Deadline Date]. Thank you for your time and input!

Best regards,

[Your Name]
[Your Job Title]
[Your Company]