

# Request for Feedback on Leadership Assessment

Dear [Employee's Name],

I hope this message finds you well. As part of our ongoing commitment to fostering a culture of continuous improvement, we are currently conducting a leadership assessment to evaluate the effectiveness of our leadership team.

Your feedback is invaluable to us. We would appreciate it if you could take a few moments to provide your insights regarding [Leader's Name] and their leadership style. Specifically, we are looking for your thoughts on the following areas:

- Communication Skills
- Decision-Making Ability
- Team Support and Development
- Conflict Resolution
- Overall Leadership Effectiveness

Please feel free to be candid in your responses. All feedback will be kept confidential and will be used solely for the purpose of leadership development.

Kindly submit your feedback by [Due Date]. Thank you for your contribution to this important initiative.

Best regards,

[Your Name]

[Your Job Title]

[Your Company]

[Your Contact Information]