

Dear [Candidate's Name],

We are pleased to confirm your virtual interview for the [Job Title] position at [Company Name]. Below are the details for your interview:

- **Date:** [Interview Date]
- **Time:** [Interview Time] [Time Zone]
- **Platform:** [Zoom/Skype/Google Meet, etc.]
- **Meeting Link:** [Insert Meeting Link]
- **Interviewers:** [Names of Interviewers]

Please ensure you have a stable internet connection and the necessary software installed prior to the interview. If you have any questions or need to reschedule, feel free to reach out.

We look forward to speaking with you soon!

Best regards,
[Your Name]
[Your Position]
[Company Name]
[Contact Information]