

Proposal for Electronic Book Conversion

Date: [Insert Date]

Client Name: [Client Name]

Client Address: [Client Address]

Dear [Client Name],

We are pleased to submit our bid for the electronic book conversion project. Our team has extensive experience in converting various formats into high-quality eBooks, ensuring compatibility across multiple platforms.

Project Scope

- Conversion of manuscript from [Original Format] to [Target Format]
- Ensuring accessibility and compliance with eBook standards
- Quality assurance and proofreading

Timeline

The project will be completed within [number of weeks] weeks from the start date.

Cost Estimate

The estimated cost for the entire project is [Insert Cost]. This covers all stages of the conversion process.

We look forward to the opportunity to work with you on this project. If you have any questions or need further details, please do not hesitate to reach out.

Thank you for considering our bid.

Sincerely,

[Your Name]

[Your Company]

[Your Phone Number]

[Your Email Address]