

Appeal for Early Manuscript Access Compensation

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Recipient Name]

[Recipient Position]

[Organization Name]

[Organization Address]

[City, State, Zip Code]

Dear [Recipient Name],

I hope this letter finds you well. I am writing to formally appeal for compensation related to the early access of my manuscript titled "[Insert Manuscript Title]." I understand that the usual protocol might not cover compensation; however, I believe my situation merits special consideration.

[Briefly explain the circumstances surrounding your early manuscript access and the need for compensation. Provide specific details, if applicable.]

Given the circumstances, I kindly ask for a review of my request for compensation associated with the early access of my manuscript. I appreciate your attention to this matter and am hopeful for a positive response.

Thank you for considering my appeal. I look forward to your prompt response.

Sincerely,

[Your Name]