

Inquiry for Audiobook Recording Timeline

Dear [Recipient's Name],

I hope this message finds you well. I am writing to inquire about the timeline for the recording of the audiobook titled "[Book Title]." As we are keen to ensure everything proceeds smoothly, I would appreciate it if you could provide us with the following information:

- Estimated start date for the recording
- Projected duration of the recording process
- Any specific milestones or deadlines we should be aware of

Understanding these details will greatly assist us in aligning our schedules and expectations. Thank you for your attention to this matter.

Looking forward to your prompt response.

Sincerely,

[Your Name]

[Your Position]

[Your Contact Information]