

Royalties Audit Dispute Resolution

Date: [Insert Date]

[Recipient Name]

[Recipient Address]

[City, State, Zip Code]

Dear [Recipient Name],

Subject: Clarification Regarding Royalties Audit Dispute

I hope this letter finds you well. I am writing to address the recent discrepancies noted in the royalties audit conducted for the period of [Insert Period]. I appreciate your attention to this matter and would like to clarify my position concerning the findings.

Firstly, I would like to highlight the specific areas of dispute related to [Insert Specific Points of Dispute]. It is crucial for both parties to have a mutual understanding to resolve these discrepancies amicably.

In light of the above, I propose the following steps to facilitate a resolution:

1. Review of the relevant documentation pertaining to [Insert Specific Documentation].
2. Open dialogue regarding our interpretations of the contractual obligations.
3. Agreement on a timeline for further discussions and resolution.

Thank you for your attention to this important matter. I look forward to your prompt response and hope we can resolve this issue swiftly.

Sincerely,

[Your Name]

[Your Title]

[Your Company]

[Your Contact Information]