

Dear [Recipient's Name],

I hope this message finds you well. I am writing to invite you to a feedback session regarding my manuscript titled "[Manuscript Title]." Your insights and expertise would be invaluable as I strive to refine and improve the work.

The session is scheduled for [Date] at [Time] and will take place [Location/Platform]. During this meeting, I will share key sections of the manuscript and open the floor for discussion and constructive feedback.

Please let me know if you will be able to attend or if another time would be more convenient for you. I greatly appreciate your help in this process and am looking forward to your valuable input.

Thank you for considering this request. I hope to see you there!

Best regards,

[Your Name]

[Your Position]

[Your Institution]

[Your Contact Information]