

Retirement Notice

Dear Team,

It is with mixed emotions that I announce my retirement from my position at [Company Name], effective [Retirement Date]. After [Number of Years] years in the publishing field, it is time for me to embark on a new chapter.

The journey has been incredible, and I am grateful for the opportunities I have had to work with such talented individuals. Together, we have created stories that have touched hearts and minds, and it's the memories of our collaborations that I will cherish the most.

I want to extend my heartfelt thanks to each of you for your support, friendship, and camaraderie over the years. It has been a pleasure working alongside you, and I will miss our daily interactions and the vibrant environment we cultivated.

Although I am stepping away from my professional responsibilities, I look forward to seeing how the company continues to grow and thrive. Please keep in touch, as I would love to hear about all your future successes.

Thank you once again for everything. Wishing you all the best in your future endeavors.

Warm regards,
[Your Name]