

Author Royalty Update Acknowledgment

Date: _____

Author Name: _____

Address: _____

City, State, Zip: _____

Dear [Author's Name],

We are writing to acknowledge the receipt of your recent inquiry regarding your royalty updates for the period ending [insert date]. We appreciate your patience as we compile the latest financial information.

As part of our commitment to transparency, please find below the details of your royalty earnings:

- Total Sales: \$ _____
- Royalties Earned: \$ _____
- Payment Date: _____

If you have any questions or need further clarification, please do not hesitate to contact us at [insert contact information].

Thank you for your continued partnership.

Sincerely,

[Your Name]

[Your Title]

[Your Company]

[Your Contact Information]