

# Author Royalty Terms Adjustment

Date: [Insert Date]

[Author's Name]

[Author's Address]

[City, State, Zip Code]

Dear [Author's Name],

We hope this message finds you well. We are writing to inform you about an adjustment to the royalty terms outlined in our contract regarding your book "[Book Title]." After careful consideration and analysis of our current market conditions, we believe it is necessary to revise the terms to better reflect the sales performance and production costs.

Effective [Insert Effective Date], the new royalty rates will be as follows:

- Print Sales: [New Percentage]% per copy sold
- Digital Sales: [New Percentage]% per copy sold
- Audio Sales: [New Percentage]% per copy sold

We appreciate your understanding as we make these changes. We believe they will contribute to the long-term success of your work and our partnership. Should you have any questions or concerns regarding this adjustment, please do not hesitate to reach out.

Thank you for your continuous contribution to our publishing efforts.

Sincerely,

[Your Name]

[Your Title]

[Publishing Company Name]

[Company Address]

[City, State, Zip Code]