

Notification of Royalty Structure Change

Date: [Insert Date]

Dear [Author's Name],

We hope this message finds you well. We are writing to inform you of a change in our royalty structure that will affect all authors signed with our publishing house.

Effective [Insert Effective Date], the following changes will take place:

- The royalty rate for physical book sales will be adjusted from [Old Royalty Rate]% to [New Royalty Rate]%
- The digital royalty rate will change from [Old Digital Royalty Rate]% to [New Digital Royalty Rate]%
- Additionally, we will be introducing a new tiered bonus structure based on sales volume, which will reward authors for higher sales.

We understand that changes in royalty structure can raise questions, and we are here to provide you with the necessary support and information. If you have any inquiries regarding this change, please do not hesitate to reach out.

Thank you for your ongoing partnership and contributions to our publishing family.

Warm regards,

[Your Name]

[Your Position]

[Publishing House Name]

[Contact Information]