Confirmation of Secondary Publishing Rights Transfer

Date: [Insert Date]
From: [Your Name]
[Your Address]
[City, State, ZIP]
Email: [Your Email]
Phone: [Your Phone Number]
To: [Recipient's Name]
[Recipient's Address]
[City, State, ZIP]
Dear [Recipient's Name],
I am writing to confirm the transfer of secondary publishing rights for the work titled "[Title of Work]". By this letter, I hereby grant you the rights to publish and distribute the aforementioned work in its secondary formats.
This transfer is effective as of [Effective Date]. All terms and conditions agreed upon in our previous discussions remain in effect.
Please feel free to reach out if you have any questions or require further clarification.
Thank you for your attention to this matter.
Sincerely,

[Your Name]