Letter for Scheduling Literary Rights Discussion

Date: [insert Date]
To: [Recipient's Name]
[Recipient's Address]
[City, State, Zip Code]
Dear [Recipient's Name],
I hope this message finds you well. I am writing to propose a discussion regarding the literary rights for [Title of Work]. I believe it would be beneficial for both parties to meet and explore the potential opportunities surrounding this work.
Would you be available for a meeting on [insert proposed dates and times]? If those do not work for you, please let me know your availability, and I'll do my best to accommodate.
Thank you for considering this discussion. I look forward to your response.
Best regards,
[Your Name]
[Your Position]
[Your Company]
[Your Contact Information]