

Confirmation of Rights Reversion

Date: [Insert Date]

To: [Recipient's Name]

[Recipient's Address]

Dear [Recipient's Name],

We are writing to confirm the initiation of the rights reversion process as discussed during our recent correspondence. This letter serves as an official notification regarding the upcoming steps that will take place regarding the reversion of rights to [specific rights or materials].

As previously outlined, the following actions will occur:

- Review of the existing agreements
- Confirmation of eligibility for reversion
- Drafting and executing the reversion agreement
- Final confirmation of rights transferred back to [Name/Entity]

We anticipate that the entire process will take approximately [insert time frame], and we will keep you updated at each stage. Please do not hesitate to reach out if you have any questions or require further clarification.

Thank you for your cooperation.

Sincerely,

[Your Name]

[Your Title]

[Your Organization]

[Your Contact Information]