

Request for Breakdown of Author Royalty Earnings

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, Zip Code]

[Your Email Address]

[Your Phone Number]

[Publisher's Name]

[Publisher's Address]

[City, State, Zip Code]

Dear [Publisher's Name],

I hope this message finds you well. I am writing to formally request a detailed breakdown of my royalty earnings for my book titled "[Book Title]" for the period of [Insert Time Period].

As an author, understanding the specifics of my earnings is essential for my financial planning and future projects. I would greatly appreciate it if you could provide a detailed report that includes the following:

- Total sales figures
- Royalty rates applied
- Any applicable deductions
- Payment history

Sincerely,

[Your Name]