

Clarification on Author Royalty Calculations

Date: [Insert Date]

To: [Author's Name]

[Author's Address]

Dear [Author's Name],

We hope this message finds you well. We are writing to provide clarification regarding the calculations of your royalties for the recent sales of your work, [Insert Book Title].

Your royalties are calculated based on the following parameters:

- Royalty Rate: [Insert Royalty Rate]% of the net sales revenue.
- Net Sales: Total sales minus returns, discounts, and allowances.
- Sales Period: [Insert Sales Period].

For the current reporting period, we have calculated your royalties as follows:

- Total Gross Sales: [Insert Amount]
- Total Returns/Discounts: [Insert Amount]
- Net Sales: [Insert Amount]
- Your Royalty Amount: [Insert Amount]

If you have any further questions or require additional details, please do not hesitate to reach out to us.

Thank you for your continued partnership.

Best Regards,

[Your Name]

[Your Title]

[Your Company]

[Your Contact Information]