

Co-Author Agreement for Grant Proposal Collaboration

Date: [Insert Date]

To: [Co-Author's Name]

[Co-Author's Address]

[City, State, Zip Code]

Dear [Co-Author's Name],

We are writing to confirm our agreement concerning our collaboration on the grant proposal titled "[Insert Proposal Title]." This letter serves to outline our roles, responsibilities, and contributions to the project.

Roles and Responsibilities:

- **[Your Name]:** [Your responsibilities]
- **[Co-Author's Name]:** [Co-Author's responsibilities]

Authorship:

We agree that authorship will be determined based on the significant contributions to the conception, design, execution, or interpretation of the proposed research. We agree to acknowledge each other in any publications resulting from this collaboration.

Funding Distribution:

Proposed funding arrangements will be discussed and agreed upon after the funding decision is made. Any publications arising from the grant will be mutually reviewed and approved before submission.

We appreciate the opportunity to work together on this proposal and are committed to ensuring its success. Please sign below to indicate your acceptance of this agreement.

Sincerely,

[Your Name]

[Your Title]

[Your Institution]

[Your Email]

[Your Phone Number]

Agreed and Accepted:

[Co-Author's Name]

[Co-Author's Title]

[Co-Author's Institution]

[Co-Author's Email]

[Co-Author's Phone Number]

[Date]