

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Date]

[Recipient Name]

[Recipient Position]

[Publishing Company/Organization Name]

[Company Address]

[City, State, Zip Code]

Subject: Proposal for Translation of [Title of Literary Work]

Dear [Recipient Name],

I hope this letter finds you well. I am writing to propose the translation of [Title of Literary Work] by [Author's Name] into [Target Language]. Having worked as a professional translator for [number] years, I possess a deep understanding of both the source and target languages, as well as the literary nuances that are vital for a successful translation.

[Title of Literary Work] is an exceptional piece of literature that I believe would resonate with [Target Language]-speaking audiences. My goal is to maintain the integrity of the original text while adapting it culturally and linguistically for the new audience.

I have attached a detailed proposal outlining my translation process, estimated timelines, and pricing structure. I would be delighted to discuss this project further and answer any questions you may have.

Thank you for considering my proposal. I look forward to the possibility of collaborating with you on this exciting project.

Sincerely,

[Your Name]