

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Date]

[Recipient's Name]

[Recipient's Title]

[Recipient's Company/Organization]

[Company Address]

[City, State, Zip Code]

Dear [Recipient's Name],

I hope this message finds you well. I am writing to propose a collaboration for the translation of my book titled "[Book Title]," which I believe has the potential to reach a broader audience through translation.

The book delves into [briefly describe the content and themes of the book], and I am keen to have it translated into [target language(s)] to make it accessible to [intended audience]. I believe your expertise in [recipient's field or language specialization] would be invaluable in this endeavor.

I am looking for someone who can not only translate the text but also capture the essence and tone of the original work. I would welcome the opportunity to discuss this collaboration further and explore how we can work together effectively.

Please let me know your availability for a meeting to discuss this proposal. I am looking forward to your positive response.

Thank you for considering this opportunity.

Sincerely,

[Your Name]