

# Confirmation Request for Author Panel Participation

Dear [Author's Name],

We are excited to invite you to participate in the upcoming [Name of the Event/Panel] scheduled for [Date] at [Location]. Your expertise in [Relevant Topic] would bring invaluable insights to our discussion.

We kindly request your confirmation of participation by [RSVP Deadline]. Please let us know if you have any specific topics you would like to address or if you require any special accommodations.

Thank you for considering this opportunity. We look forward to your positive response.

Best regards,

[Your Name]

[Your Title]

[Organization Name]

[Contact Information]