

Publishing Schedule Confirmation

Dear Marketing Team,

We are pleased to confirm the publishing schedule for the upcoming campaign:

Publishing Dates:

- Content Draft Due: [Insert Date]
- Review and Approval: [Insert Date]
- Publish Date: [Insert Date]

Key Content:

- Blog Post: [Post Title]
- Social Media Campaign: [Campaign Title]
- Email Newsletter: [Newsletter Title]

Please ensure all deliverables are met by the specified dates. If you have any questions or require further information, feel free to reach out.

Thank you for your collaboration!

Best Regards,

[Your Name]

[Your Position]

[Your Company]