

# Dear [Recipient's Name],

I hope this message finds you well. I am writing to sincerely apologize for the delay in the production of my book, *[Book Title]*.

Due to unforeseen circumstances, including [briefly explain reason if appropriate, e.g., supply chain issues, personal matters], we were unable to meet our original timeline. I understand that this delay may have caused inconvenience and disappointment.

Please know that I am actively working to resolve these issues and am committed to delivering the final product as soon as possible. I appreciate your patience and understanding in this matter.

Thank you for your continued support. I am looking forward to sharing the completed book with you soon.

Warm regards,  
[Your Name]  
[Your Contact Information]