

Notification of Book Production Delay

Dear [Recipient's Name],

We hope this message finds you well. We are writing to inform you about an unexpected delay in the production of our upcoming book, [Book Title].

Due to [brief explanation of the cause of the delay, e.g., supply chain issues, technical difficulties, etc.], we are unable to meet our original timeline. We understand the importance of this release and are working diligently to resolve these issues as quickly as possible.

We now anticipate that the book will be available by [new estimated release date]. We sincerely apologize for any inconvenience this may cause and appreciate your understanding and patience during this time.

If you have any questions, please feel free to reach out to us at [Contact Information]. Thank you for your continued support.

Best regards,

[Your Name]

[Your Position]

[Your Company]