

# Important Announcement

Dear [Recipient's Name/Team],

We would like to inform you that there has been an update to our publishing timetable. Due to [reason for change], our schedule will now be as follows:

- **New Publication Date:** [New Publication Date]
- **Submission Deadline:** [New Submission Deadline]
- **Review Period:** [New Review Period]

We appreciate your understanding and flexibility as we adapt to these changes. Should you have any questions or concerns, please feel free to reach out.

Thank you for your continued support.

Best Regards,  
[Your Name]  
[Your Position]  
[Your Organization]