

[Your Name]  
[Your Address]  
[City, State, Zip Code]  
[Email Address]  
[Phone Number]

[Date]

[Publisher's Name]  
[Publisher's Address]  
[City, State, Zip Code]

Dear [Publisher's Name],

I am writing to formally notify you of my intent to terminate the contract dated [Contract Date] between myself and [Publisher's Name or Company]. After careful consideration, I have decided to pursue other opportunities that align more closely with my current creative goals.

In accordance with the terms outlined in our contract, I am providing you with [number of days] notice of my intent to terminate. I believe this will provide ample time to transition any ongoing projects smoothly.

Thank you for the opportunities and support during our collaboration. I hope we can part on amicable terms and wish you continued success.

Sincerely,

[Your Name]