

Copyright Unauthorized Use Notice

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Recipient Name]

[Recipient Address]

[City, State, Zip Code]

Dear [Recipient Name],

I am writing to formally notify you that the written materials, specifically titled "[Title of Work]," which I created on [Creation Date], are protected under copyright law.

It has come to my attention that you have used my work without authorization on [Describe the specific instance of unauthorized use, including location, website, etc.]. This constitutes a violation of my copyright.

I request that you immediately cease all unauthorized use of my work and remove it from [Specify where it is located]. Additionally, please confirm in writing by [Deadline Date] that you have complied with this request.

If you do not comply with this notice, I may pursue further legal action to protect my rights.

Thank you for your immediate attention to this matter.

Sincerely,

[Your Name]