

Copyright Infringement Warning

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Recipient's Name]

[Recipient's Title]

[Company/Website Name]

[Company Address]

[City, State, Zip Code]

Dear [Recipient's Name],

I am writing to formally notify you of a copyright infringement concerning my work titled "[Title of Your Work]" which was published on [Publication Date]. It has come to my attention that you have used my work without authorization on your website [Website URL] on [Date of Infringement].

This message serves as a request to remove the infringing material immediately and cease any further unauthorized use of my copyrighted work. I kindly ask you to respond to this letter by [Insert Deadline, e.g., "within seven (7) days"] with confirmation of the removal.

Please understand that if this issue is not resolved promptly, I may have to consider further action to protect my copyrights.

Thank you for your attention to this matter. I look forward to your prompt response.

Sincerely,

[Your Name]

[Your Title/Position]

[Your Company Name, if applicable]