

[Your Name]  
[Your Address]  
[City, State, Zip Code]  
[Email Address]  
[Phone Number]  
[Date]

To Whom It May Concern,  
[Website/Platform Name]  
[Website/Platform Address]  
[City, State, Zip Code]

Subject: Request for Removal of Copyright Infringing Content

Dear Sir/Madam,

I am writing to formally notify you of my copyright infringement claim regarding the content hosted on your platform. I believe that my copyrighted material has been reproduced and made available without my permission at the following URL(s):

[Insert URL(s) of the infringing content]

The original content was created by me and published at:

[Insert URL of the original content]

I affirm that I hold the copyright to the original work and that its use on your platform constitutes an infringement of my rights under the Copyright Act.

I kindly request that you take immediate action to remove the infringing content from your website. I appreciate your cooperation in resolving this matter swiftly.

Thank you for your attention to this serious issue. If you require any further information or documentation to assist with this request, please do not hesitate to contact me.

Sincerely,  
[Your Name]  
[Your Title/Position, if applicable]