

Manuscript Withdrawal Request

Date: [Insert Date]

To,

Editor,

[Journal Name]

[Journal Address]

[City, State, Zip Code]

Dear [Editor's Name],

I hope this message finds you well. I am writing to formally request the withdrawal of my manuscript entitled "[Manuscript Title]" which was submitted on [Submission Date] with manuscript ID [Manuscript ID].

After careful consideration, I have decided to withdraw the manuscript due to [brief reason, e.g., "the need for further research" or "decision to pursue publication in another journal"].

I appreciate the time and effort that you and your reviewers have already invested in evaluating my manuscript.

Thank you for your understanding. I look forward to your confirmation regarding the withdrawal of my manuscript.

Sincerely,

[Your Name]

[Your Affiliation]

[Your Email Address]

[Your Phone Number]