

# Request for Information on Nearby Urgent Care Facilities

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, Zip Code]

[Your Email]

[Your Phone Number]

[Recipient Name]

[Recipient Title]

[Healthcare Facility/Organization Name]

[Facility Address]

[City, State, Zip Code]

Dear [Recipient Name],

I hope this letter finds you well. I am writing to request information regarding urgent care facilities in the [specific area or neighborhood] as I am in need of urgent care services.

Specifically, I would appreciate details on the following:

- List of nearby urgent care facilities
- Address and contact information for each facility
- Operating hours and services offered
- Any recommended options based on my location

Thank you for your assistance in this matter. I look forward to your prompt response.

Sincerely,

[Your Name]