

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, Zip Code]

[Your Email]

[Your Phone Number]

[Publisher's Name]

[Publisher's Address]

[City, State, Zip Code]

Dear [Publisher's Name],

I hope this message finds you well. I am writing to discuss the rights associated with my manuscript titled "[Title of Manuscript]," which I submitted for publication on [Submission Date].

As the author, I wish to negotiate specific rights pertaining to the distribution and use of my work, including but not limited to the following points:

- Right to self-archive the post-print version of the manuscript in my institutional repository.
- Right to share the accepted version of the manuscript with my peers.
- Right to use portions of the manuscript in future works and presentations.

I believe that retaining these rights will enhance the reach and impact of the publication while benefiting both the audience and the journal. I look forward to your response and to discussing these terms further.

Thank you for considering my request.

Sincerely,

[Your Name]