

# Letter of Concern

Date: [Insert Date]

To: [Recipient's Name]  
[Hospital Name]  
[Hospital Address]  
[City, State, Zip Code]

Dear [Recipient's Name],

I am writing to express my concern regarding the sanitation standards at [Hospital Name]. As a community member, I believe it is essential to ensure that all health facilities maintain the highest level of cleanliness to protect the health and safety of patients, visitors, and staff.

Recently, I have noticed [specific incidents or observations that raised your concern]. These issues not only pose a risk to health but may also impact the quality of care provided to patients.

I urge you to review and enhance the sanitation protocols at [Hospital Name] and ensure regular training and monitoring for all staff members regarding hygiene practices.

Thank you for your attention to this important matter. I trust that you will take the necessary steps to address these concerns promptly.

Sincerely,

[Your Name]  
[Your Address]  
[City, State, Zip Code]  
[Your Email]  
[Your Phone Number]