

Dear [Editor's Name],

I hope this message finds you well. I am writing to kindly request confirmation of the receipt of my manuscript titled "[**Title of Manuscript**]", submitted on [**Submission Date**], to [**Journal Name**].

Please let me know if you require any additional information or if there are any issues with the submission. I appreciate your attention to this matter and look forward to your response.

Thank you for your time.

Sincerely,
[Your Name]
[Your Institution]
[Your Email Address]
[Your Phone Number]