

# Reminder: Upcoming Improv Showcase!

Dear [Recipient's Name],

This is a friendly reminder about our upcoming Improv Showcase scheduled for [Date] at [Time]. The event will be held at [Venue/Location]. We are excited to see your incredible performances!

Please remember to arrive at least 30 minutes early for warm-ups and to check in with the event coordinator.

We can't wait to see you on stage!

Best,

[Your Name]

[Your Position]

[Your Contact Information]