

In-Kind Donation Request for Our Fundraising Dinner

Date: [Insert Date]

Dear [Donor's Name],

We are excited to announce our upcoming fundraising dinner on [Insert Date of Event], aimed at [briefly describe purpose, e.g., supporting local community projects, funding educational programs, etc.]. To make this event a success, we are seeking In-Kind donations that will help enhance our evening.

Your generous contribution could include items such as:

- Food and beverages
- Auction items
- Gift certificates
- Event decor
- Entertainment services

Your support not only helps us create a memorable evening but also plays a vital role in making a positive impact in our community. All in-kind donations will be recognized during the event, and you'll receive a tax receipt for your generosity.

If you are interested in contributing, please contact us at [Insert Contact Information]. We would be glad to discuss how we can acknowledge your contribution effectively.

Thank you for considering this opportunity to support [Your Organization's Name]. We look forward to your positive response.

Sincerely,

[Your Name]

[Your Title]

[Your Organization's Name]

[Your Organization's Contact Information]