

Partnership Proposal

Date: [Insert Date]

[Your Name]

[Your Title]

[Your Organization]

[Your Address]

[City, State, ZIP Code]

[Email Address]

[Phone Number]

[Recipient Name]

[Recipient Title]

[Recipient Organization]

[Recipient Address]

[City, State, ZIP Code]

Dear [Recipient Name],

I hope this message finds you well. We are excited to propose a partnership between [Your Organization] and [Recipient Organization] for our upcoming event, [Event Name], scheduled for [Event Date]. As an organization committed to inclusivity, we believe that collaborating with [Recipient Organization] will help us to enhance our efforts in promoting diversity and accessibility.

We envision a mutually beneficial partnership where [Recipient Organization] can engage with our audience through [specific activities, workshops, or presentations]. In return, [Your Organization] will provide [details on how you will support the partner organization, such as visibility, resources, etc.].

We would love to discuss this opportunity further and explore how we can work together to create a meaningful impact. Please let us know a convenient time for us to meet or speak over the phone.

Thank you for considering this partnership. We look forward to the possibility of working together.

Sincerely,

[Your Signature (if sending a hard copy)]

[Your Name]

[Your Title]