

# Letter of Recognition

Date: [Insert Date]

Dear [Volunteer Name],

On behalf of [Organization Name], I would like to extend our heartfelt gratitude for your invaluable contributions as a volunteer at the [Event Name] Gala. Your dedication and hard work played a significant role in making the event a success.

Your commitment to our mission and the countless hours you dedicated to organizing and facilitating the gala did not go unnoticed. Thanks to volunteers like you, we were able to [mention a specific accomplishment, e.g., raise funds, build community awareness, etc.].

We are incredibly grateful for your support and the enthusiasm you brought to the team. Your efforts made a real difference, and we are proud to have you as part of our volunteer family.

Thank you once again for your generosity and spirit. We look forward to working with you in future events!

Sincerely,

[Your Name]

[Your Position]

[Organization Name]

[Contact Information]