

Vendor Agreement for Art Market

Date: [Insert Date]

To: [Vendor Name]

Address: [Vendor Address]

Subject: Vendor Agreement for [Event Name]

Dear [Vendor Name],

We are pleased to inform you that you have been selected as a vendor for the upcoming [Event Name] to be held on [Event Date] at [Event Location]. This letter serves as a formal agreement between [Organizer Name] and [Vendor Name] regarding the terms and conditions of your participation in the event.

Terms and Conditions

1. **Fee:** The vendor fee is [\$Amount], payable by [Due Date].
2. **Space Allocation:** Each vendor will receive a designated space of [Size].
3. **Setup and Breakdown:** Vendors may begin setup at [Setup Time] and must dismantle by [Breakdown Time].
4. **Permitted Items:** Only items specified in your application may be sold. Any additional items must be approved.
5. **Insurance:** Vendors are responsible for their own insurance and must provide proof upon request.
6. **Compliance:** All vendors must comply with local health, safety, and licensing regulations.

By signing below, you agree to adhere to the rules and regulations set forth in this agreement. Please return a signed copy by [Response Deadline] to confirm your participation.

Thank you for your participation. We look forward to an exciting event!

Sincerely,

[Your Name]

[Your Title]

[Organizer Name]

[Contact Information]

Signature

_____ **Vendor Signature**

Date: _____