

Event Sponsorship Request

[Your Name]

[Your Position]

[Nonprofit Organization Name]

[Organization Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Date]

[Sponsor's Name]

[Sponsor's Position]

[Company Name]

[Company Address]

[City, State, Zip Code]

Dear [Sponsor's Name],

We are thrilled to announce our upcoming benefit concert, "[Concert Name]," which will take place on [Date] at [Venue]. This event aims to raise funds for [Specific Cause or Project], and we are seeking valued partners like [Company Name] to help make it a success.

As a leader in [Sponsor's Industry], your support would not only help us achieve our goals but also demonstrate your commitment to our community. We invite you to consider being a sponsor for this exciting event, which will attract an audience of [Expected Number] attendees and provide excellent exposure for your brand.

We offer various sponsorship levels with corresponding benefits, including [list benefits, e.g., logo placement, VIP tickets, promotional opportunities]. A detailed sponsorship proposal is attached for your review.

We would be honored to have [Company Name] as a sponsor and partner in this impactful initiative. Please feel free to reach out to me directly at [Your Phone Number] or [Your Email Address] to discuss this opportunity further.

Thank you for considering our request, and we look forward to the possibility of collaborating with you to make this concert a wonderful success.

Sincerely,

[Your Name]

[Your Position]

[Nonprofit Organization Name]