

You're Invited!

Dear [Recipient's Name],

We are excited to invite you to the Retirement Celebration of **[Retiree's Name]**, in recognition of their years of dedicated service and contribution.

Date: [Date]

Time: [Time]

Location: [Venue Name & Address]

Please join us for an evening of appreciation, memories, and celebration as we honor **[Retiree's Name]** and wish them the best in this new chapter of life.

Kindly RSVP by [RSVP Date] to [Contact Information].

We look forward to celebrating together!

Warm regards,

[Your Name]

[Your Title]

[Your Organization]