

Reunion Gathering Participant Acknowledgment

Date: [Insert Date]

Dear [Participant's Name],

We are thrilled to have you as a participant in our upcoming reunion gathering! Your presence will undoubtedly make this event more special and memorable.

Details of the gathering are as follows:

- Date: [Insert Date]
- Time: [Insert Time]
- Location: [Insert Location]
- Agenda: [Insert Agenda]

Please confirm your attendance by replying to this email by [Insert RSVP Date].

Thank you for being a part of our community. We look forward to celebrating together!

Warm regards,

[Your Name]

[Your Position]

[Your Organization]