

You're Invited to Our Holiday Soiree!

Dear Team,

We are excited to announce our annual Holiday Soiree to celebrate the season and our achievements together!

Date: Friday, December 15, 2023

Time: 6:00 PM - 10:00 PM

Location: The Grand Ballroom, 123 Celebration Ave, Cityville

Join us for an evening filled with festive cheer, delicious food, and wonderful company. Please bring your holiday spirit!

Kindly RSVP by December 1, 2023, to ensure we have enough provisions for everyone.

We look forward to celebrating with each of you!

Warm regards,
Your Management Team