

# Exhibitor Participation Agreement

Date: [Insert Date]

To: [Exhibitor Name]

[Exhibitor Address]

[City, State, Zip Code]

Dear [Exhibitor Name],

We are pleased to confirm your participation in the upcoming Specialty Market Event which will take place on [Event Dates] at [Event Location]. This letter serves as the official Exhibitor Participation Agreement.

## Exhibitor Details:

Exhibitor Name: [Insert Exhibitor Name]

Booth Number: [Insert Booth Number]

Product Category: [Insert Product Category]

## Terms and Conditions:

- Exhibition Dates: [Insert Dates]
- Set Up Date: [Insert Set Up Date]
- Tear Down Date: [Insert Tear Down Date]
- Fee: [Insert Fee Amount, if applicable]
- Cancellation Policy: [Insert Cancellation Terms]

By signing below, you agree to abide by the terms and conditions set forth by the Specialty Market Event.

We appreciate your participation and look forward to a successful event!

Sincerely,

[Your Name]

[Your Title]

[Company Name]

[Company Address]

[City, State, Zip Code]

Phone: [Your Phone Number]

Email: [Your Email]

**Signature:**

By: \_\_\_\_\_

Name: [Exhibitor Representative Name]

Date: \_\_\_\_\_