

Exhibitor Participation Agreement

Date: _____

To: [Exhibitor Name]

[Exhibitor Address]

Dear [Exhibitor Contact Name],

We are pleased to confirm your participation as an exhibitor at the upcoming **International Expo 2023** to be held from [Start Date] to [End Date] at [Venue/Location].

Event Details

- Booth Number: _____
- Exhibition Hours: _____
- Setup Date & Time: _____
- Teardown Date & Time: _____

Terms and Conditions

By signing this agreement, you agree to the following terms:

1. Exhibitors are responsible for their booth setup and breakdown.
2. All exhibits must comply with local regulations and safety standards.
3. Fees are non-refundable after the agreed cancellation date: _____.

Fees

Participation Fee: \$ _____

Acceptance

Please sign below to confirm your participation:

[Exhibitor Name]

Authorized Signature

Date: _____

Thank you for choosing to participate in the **International Expo 2023**. We look forward to your successful exhibition!

Sincerely,

[Your Company Name]

[Your Contact Information]