

Dear Participant,

We are excited to have you join our upcoming digital workshop. Please follow the steps below to ensure a smooth participation experience:

Participation Steps

1. **Register:** Complete your registration on our website by the deadline.
2. **Confirmation:** Check your email for a confirmation message that includes your unique access link.
3. **Install Software:** Download and install any necessary software or applications required for the workshop.
4. **Test Your Equipment:** Conduct a test run of your microphone and camera to ensure they are functioning correctly.
5. **Join the Workshop:** Click the access link provided in your confirmation email at the scheduled start time.
6. **Engage:** Participate actively by asking questions and interacting with facilitators and fellow participants.

If you have any questions or concerns, please do not hesitate to reach out to us at support@example.com.

We look forward to seeing you there!

Best Regards,

The Workshop Team