

You're Invited to Our Company Appreciation Event!

Dear [Employee's Name],

As a token of our appreciation for your hard work and dedication, we are excited to invite you to our annual Company Appreciation Event.

Date: [Date]

Time: [Start Time] to [End Time]

Location: [Venue/Address]

Please join us for an evening of great food, entertainment, and the opportunity to connect with your colleagues.

We hope to see you there!

Best Regards,

[Your Name]

[Your Position]

[Company Name]